

DATE: January 17, 2020

TO: Chair and Directors
Electoral Areas Services Committee

FROM: Russell Dyson
Chief Administrative Officer

FILE: 1700-02/2020/686

Supported by Russell Dyson
Chief Administrative Officer

R. DYSON

RE: 2020 - 2024 Financial Plan – Comfort Stations – Function 686

Purpose

To provide the Electoral Areas Services Committee with the proposed 2020 - 2024 financial plan and work plan highlights for the Comfort Stations service, function 686.

Recommendation from the Chief Administrative Officer:

THAT the proposed 2020 - 2024 financial plan for Comfort Station service, function 686, be approved.

Executive Summary

This report presents the proposed 2020-2024 financial plan for the Comfort Station service, function 686. Highlights include:

- Requisition for 2020 has been reduced to \$15,000 from the previous \$21,000.
- Requisition rate for 2020 is \$0.00221 per \$1,000 assessed value.
- For a property assessed at \$500,000, the tax levy would be \$1.11.
- This service primarily supports Saratoga beach access washroom facility at this time.

Prepared by:

D. DeMarzo

Doug DeMarzo
General Manager of Community Services

Board Strategic Drivers

The Comox Valley Regional District (CVRD) Board has set four strategic drivers to guide service delivery. Not all services will be influenced by all drivers. Table 1 notes the degree of influence the drivers have on projects and work plans.

Table 1: Strategic Drivers

<p>Fiscal responsibility:</p> <ul style="list-style-type: none"> • Maintenance of this facility is provided by the nearby provincial parks facility operator 	<p>Climate crisis and environmental stewardship and protection:</p> <ul style="list-style-type: none"> • Comfort stations reduce the introduction of human contaminants into nearby ecosystems.
<p>Community partnerships:</p> <ul style="list-style-type: none"> • Saratoga Beach committee is a partner on this project. 	<p>Indigenous relations:</p> <ul style="list-style-type: none"> • Projects are not significantly influenced by this driver


Financial Plan Overview

The 2020 - 2024 proposed five-year financial plan for the Comfort Station service, function 686, including service establishment information, the requisition summary and the operating and capital budget, is available within the full proposed budget binder, provided in both searchable PDF and e-reader formats, located on the CVRD financial plan web page at

www.comoxvalleyrd.ca/currentbudget.

Table 2 summarizes the 2020 proposed budget as compared to the 2019 adopted budget. Significant variances from 2019 adopted budget will be discussed in the financial plan sections below.

Table 2: Financial Plan Highlights

		#686 Comfort Station Service		
Operating	2019 Budget	2020 Proposed Budget	Increase (Decrease)	
Revenue				
Requisition	21,000	15,000	(6,000)	
Transfer from Reserve			-	
Prior Years Surplus	110	2,840	2,730	
	\$ 21,110	\$ 17,840	\$ (3,270)	
Expenditures				
Personnel Costs	9,748	1,689	(8,059)	
Operating	9,909	10,140	231	
Contribution to Reserve	1,453	6,011	4,558	
	\$ 21,110	\$ 17,840	\$ (3,270)	

Highlights of the 2020 - 2024 proposed financial plan for function Comfort Station service, function 686 include:

Revenue Sources

2020-2024 requisition amount of \$15,000 is a reduction of \$6,000 from 2019.

Personnel

Previously there was a portion of the sustainability coordinator position allocated to this service and now there is only a portion of the General Manager of Community Services allocated to this service.

Operations

Operations are primarily focused on the maintenance of the comfort station at Seaman Road which services users of Saratoga Beach. There has been no significant change in 2020 operating costs over 2019.

Reserves

The estimated future expenditure reserve balance as at December 31, 2019 is \$86,059 and will be confirmed at the recommended budget stage once the 2019 year-end is finalized.

Tax Impacts

- Based on the 2020 completed assessment roll, the estimated residential tax rate for this service is expected to be \$0.00221 per \$1,000 of taxable assessed value.
- The 2019 residential tax rate for the service was \$0.0033 per \$1,000 of taxable assessed value.
- For a residence with an assessed value of \$500,000, the total tax impact is estimated to be \$1.11.

Citizen/Public Relations

The CVRD parks staff continue to work closely with Saratoga Miracle Beach Residents Association to monitor the service.